



# প্রাইম ইন্স্যুরেন্স কোম্পানী লিমিটেড Prime Insurance Company Limited

Head Office : 63, Dilkusha Commercial Area, Dhaka-1000

## BURGLARY CLAIM FORM

( The issue of this claim form is not to be taken as an admission of liability by the Insurers. )

The Insured.....  
The Claimant.....  
Claim under policy No.....  
Policy Validity .....

1. Address of the premises which the loss sustained	
2. (a) When was the loss discovered? (b) By whom was it discovered? (c) Were any witnesses present at the time of the discovery? if so, please state their names and addresses	(a) (b) (c)
3. Give the date of informing the police of police station (The police must be informed promptly in all cases)	
4. Which rooms were rifled?	
5. How were the premises centered?	
6. (a) Were the premises occupied at the time of the loss? (b) If not, on what date and at what hour were they last occupied? (c) Was the insured Property guarded by an appointed guard?	(a) (b) (c)
7. Do you suspect any person or persons? If so, please state the parties in mind	
8. (a) Are you the sole owner of the property for which the claim is made? (b) If not, give details of other interested parties.	(a) (b)
9. Are there any other insurances against theft /Burglary upon the same property?	
10. What was the total value of the contents of your premises at the time of the loss?	
11. Have you ever before sustained loss by Fire, Burglary, House Breaking, Larceny? Was a claim made upon any Insurers? If so state name, date nature of loss and amount paid.	

I/We declare that above is a full and accurate statement, and I/We therefore claim the sum of Tk. .... as the amount due to me/us in respect of the loss of property detailed overleaf.

Date... .. Signature of Insured... ..

### INSTRUCTIONS FOR COMPLETION OF THIS FORM

- The form must be fully completed and sent to the company or its loss Adjusters within seven days of the discovery of the loss:
- Stock claims should show actual cost of manufacture or invoice cost, less discounts, Selling prices should NOT be claimed.
- If any goods are included in a hire purchase contract they must be declared separately.

(Please See overleaf)

